

# Memo

## UVA Environmental Health & Safety

To: Radioactive Material Users & Buyers  
From: Environmental Health and Safety  
  
Date: November 27, 2023  
Re: Deadlines for Radioactive Orders during the Holidays

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Comments: In preparation for the upcoming holidays, we wanted to provide you with the following information regarding radioactive material orders.

The Office of Environmental Health & Safety/Radiation Safety will be closed December 25th, 2023 through January 1st, 2024. This is in accordance with the University of Virginia observed academic holiday calendar. We ask that you please keep this in mind when planning a radioactive material order and delivery around this time. Packages will not be received or delivered on these dates.

In order to receive your radioactive orders before holiday, all radioactive orders must be placed no later than Tuesday Dec. 19 to be received by Friday December 22.

In addition, some vendors may also be closed for additional days around these holidays. Please check with Radiation Safety at [radorders@virginia.edu](mailto:radorders@virginia.edu) to inquire about possible additional closing days for your chosen vendor.

If you have any questions regarding this or anything related to Radioactive Material orders, please use the email [radorders@virginia.edu](mailto:radorders@virginia.edu)

The University's observed holiday calendar is located at the following link: [Holiday Calendars | UVA HR \(virginia.edu\)](#)

Thank you.

**Radiation Safety**  
*Environmental Health & Safety*  
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